LMFNA Board Meeting March 19, 2023

June Event Planning

Thanks for those that were able to make it to our board meeting before the meeting. We appreciate you making the time after a full day of work! I will provide a summary of our Spring Event organization plan so that we can be sure to follow through and redirect if necessary. Please let me know if I have forgotten anything so we can update this list.

We have access to the larger room upstairs at Brella, if we can reach registration over 30 (?) If not, we move downstairs. We will open the registration for this event to all LMFNA members as well as NON-MEMBERS. The fee is suggested at $40 for members and $50 for non-members. If we have 50 registrants then Tannis will donate a drill for raffle. We would ask any exhibitors if they might provide a donation of a product for our raffle. LMFNA could also purchase a few items for raffle from our funds. We are looking at June 22, 2023 from 5-9pm. Dinner to be provided. Cost of the food is yet to be determined as Tannis will ask Stephanie from Convatec if they might be interested in funding a meal or desert as they have in the past. Food truck is also an option as it's easier to clean up and set up. Anyone know a great food truck to recommend?

**Speakers:**

Paula Turner- Inlow Screen demonstration  (confirmed)

Tannis Sorge- Podoexpert and Burring techniques (confirmed)

Keri Arnot & rep- Advantech and Enbio Autoclave (**Cathy to confirm their presentation/date/booth**)

Convatec-? Wound Care demo and supplies TBC (T**annis will contact Stephanie**)

Matt from Kintec- back-up speaker (he indicated he was not available on June 22)

**Exhibitors**:

Bausch Health- **Susan to call Tina B** (ask for donations, and she brings supplies to sell to group)

Company On- Alejandro (**who is contacting him?**)

Advantech- have their autoclave available to purchase and related items

Any other suggestions??

Schedule:

Set-up crew will be needed

Eat and socialize from 5-6 pm

6:00 pm- first speaker presentation

6:30 2nd speaker

7:00 3rd speaker

7:30 4th speaker

8 pm- allow for questions, roaming to the booths to purchase items and network (tight timeline!)

9 pm start to shut down, clean up crew needed

Many hands will make light work so if you have any ideas, suggestions and time, please jump in and let us all know!!

Susan