**LMFNA Board Meeting June 19,2023**

Attendees:

Susan Fulton

Cathy Wilkins

Karen Bellafontaine

Tammy Sheehan

Tannis Sorge

Michelle Warrington

Jas

Ivy Harriett

Sept.28 /23 Thursday – 5-9pm – Fall Footcare Fair – Step into Fall Event

Food Truck – deposit? - $1500 - 2000 – vegan options – Debbie C – ideas for food trucks

* Size of truck – does not matter
* Karen looking into Food Trucks
* 5 – 6pm? (truck to be there 5-7pm) - 30-40 people
* $20-25
* Jas to look into Indian food
* Food Truck - Minimum amount ?, cut off date for cancellation – will determine closing date to buy tickets
* Convatec or Bausch to sponsor food – Convatec – Debbie C to call Convatec, Jas to call Bausch Health
* We will supply beverages, plates, etc. ( minimum garbage)
* Dessert – jar of ice cream and key lime pie?

**Presenters:**

Bausch Health – no response - **Susan**

Companyon – booth - ?presentation - ?? who is contacting Alejandro?

Advantec – Keri Arnott – bring swag, biologicals (masks, gloves, etc) – **Cathy**

* Enbio Autoclave

Toe Fx – presentation – Imrit - **Tannis**

Paula Turner – demonstrate Inlow?

30 min each presentation

**Exhibitors:**

Bowers – Tina – **Susan** – gloves, drapes, cavi wipes, aprons, empower – pre order?

Padding – **Tannis** – padding bags - demo

**Tannis :**

* Table
* burrs, nippers, etc
* Turnip toes – practice on vegetables – Tannis – demo
* Jeopardy game – double jeopardy

Casey Bjorgum– free foot assessment - ?? contacting Casey

Members – 125 paid members

Special for attending – first 25 people will get 2 tickets for grand prize

* If we get 50 people registering, Tannis will donate a drill
* Ask for swag for basket

Where do we advertise? - Facebook, Instagram,

* Poster for Event – Fall FootCare Fair – “Step into Fall”

Cost of Tickets - $40 members, $50 for non members

**Itinerary:**

4:00 - Set up Crew needed

5:00 – Opening Remarks – 5 min - **Cathy**

5:05 – 6pm – Dinner – Food Truck (5-7pm)

* Eat and socialize from 5-6pm

6:15 – Welcome speech – **Cathy or Susan**

6:30 – First Speaker starts – Keri from Advantec

7:05 – Second Speaker – Irit(Dr.Van Ham) – Toe Fx

7:30 – 8:15 – Break – mingle, look at stuff, fall events

8:15 – Third speaker – Alejandro – Companyon

8:45 – Prizes – lots of prizes

9:00 – Shut down - Clean up crew needed

Send out list of who’s doing what

Send out Save the Date

Open it up to members to come from out of town to stay at peoples home

Survey Monkey – Tannis – Ken –

* 1. Are you willing to host a member so they can attend the Fall Fair?
* 2. Does it appeal to you to have a prize as an incentive to attend?
* 3. What other topics would you like to hear about?

Next meeting - **August ??**

**To Do List:**

**Tannis:** 1. Confirming Imrit from Toe Fx for presentation

 2. Demonstrating Padding,

 3. Table – padding, burrs, nippers, padding bags, etc

* Turnip toes – practice on vegetables – Tannis – demo
* Jeopardy game – double jeopardy

4. Donating Drill if 50 registrants

5. Assisting with Survey Monkey - Ken

**Cathy:**  1. Confirming with Keri from Advantech for presentation

 2. Opening Remarks at 5pm

 3. Welcome Speech at 6pm

**Karen:** 1. Looking into Food Trucks – cost, minimum, etc.

**Debbie:** 1. Contacting Convatech re: sponsoring food for event

**Jas:** 1. Contact Bausch Health re: sponsoring food for Event

 2. Looking into Indian food

**Susan:** 1. Contacting Tina from Bowers as exhibitor

 2. Welcome Speech at 6pm

**Michelle:** 1. Sending out minutes and list of duties

 2. Send out Save the Date asap – Sept. 28, 5-9pm-

 - include opening up a bedroom for an out of town member

 3. Poster for Step into Fall Event

 4. Assisting with Survey Monkey – Tannis and Ken

1. Who is contacting Companyon? - Alejandro

2. Who is contacting Casey or are we not pursuing that idea?

3. Dessert – what is the plan?

**Set a date for August meeting – Event Planning Meeting**