Agenda for 5th Annual General Meeting

Lower mainland footcare nurses association

Dec 15, 2022 @ 6 pm

Order of business:

1. Chair of meeting – Susan Fulton– welcome to all
2. Introduction of current existing board:

Chair – Susan Fulton

Co-chair – Cathy Wilkins

Treasurer – Diane Hill-Doell

Secretary – Michelle Warrington

Director of education – Tammy Sheehan

Membership – Susan Fulton

Members at large - Karen Bellafontaine, Tannis Sorge

1. Determination of quorum (10 % of voting membership 112 members)
	1. declaration that the meeting will be properly constituted for the transaction of present business
2. Notice of meeting had been submitted by Michelle, Secretary on December 1, 2022 to all active members of LMFNA, before the commencement of the meeting.
3. Approval of the agenda (motion)
4. Approval of the minutes of the previous AGM (Dec. 9, 2021)
5. Any unfinished business from the previous AGM?
6. Treasurer’s report and auditor’s report (if available)(Diane)
	1. Movement that the financial statements for the past year up to this
	2. Dates are hereby received, approved, ratified and confirmed (2nd)
7. Membership report (Susan)
8. Education report (Tammy)
9. New business- Election of Treasurer as Diane steps down
10. Any Nominations from the floor
	1. No nominations to stand then current board will be re-elected by acclamation
11. Meeting adjourned
12. Door prize Draws